

**BIFMA HISTORICAL MONTHLY MARKET STATISTICS SURVEY FORM**

Contributor: BI-

Please return completed form by: May 23, 2016

Please report US Dollars in thousands

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Net New Orders (Office Furniture and Specialty Products)</b>	2015												
	2016												
<b>Net Sales (Office Furniture and Specialty Products)</b>	2015												
	2016												

"Contributor: BI" is the member number which BDO assigned you for reporting your information.

**Reporting instructions:** Report in thousand of US dollars. BDO will send individual forms each month after we receive the companies prior year information. However, the member may use this form and complete the relevant information for the current month and submit it to BDO (mkenny@bdo.com).

**Category Explanations:**

- Net NA New Orders = See website definitions.
- Net NA Sales = See website definitions.

Completed forms may be returned (preferably via email) to:

Marie Kenny  
 BDO  
 200 Ottawa Avenue, N.W., Suite 300  
 Grand Rapids, MI 49503

Telephone: (616) 774-7000  
 Direct Dial: (616) 802-3384  
 Fax: (616) 776-3680  
**E-mail: mkenny@bdo.com**

BDO contacts for information or questions: Marie Kenny (mkenny@bdo.com) or Glen Buter (gbuter@bdo.com)